



**Why Viacom International Media Networks?** Sure, you will have challenging tasks, responsibilities and freedom for your ideas, just like in other companies. But the difference is in the detail. At Viacom you're not only contributing your Know How, but your individual passion. Become a fan of your own work. Whether you are working for MTV, VIVA, COMEDY CENTRAL, Nickelodeon or our Sales division Be Viacom, you will have the opportunity to discover your true talent in an innovative work environment that fits your lifestyle. We require versatile talents - whether you are a newcomer or a professional - to help expand our content across all platforms from TV to Web.

For our Recruitment team in Amsterdam or Berlin we are recruiting, limited to 6 months and starting on 11 August 2014, for a:

## Recruitment Intern (f/m)

The HR Northern Europe Recruitment team is responsible for recruiting permanent and temporary personnel for our Amsterdam and Berlin offices where there are departments responsible for the development of our brands, sales of our products and the broadcasting of our channels on multiple platforms. As Recruitment Intern you will have the opportunity to improve your HR knowledge and develop your Recruitment skills. Beyond learning, you will also get valuable working experience and you will have a number of independent tasks, with shared responsibility with the Recruiter.

### Just the right challenge for you:

- Take ownership and support the Recruiter in the successful execution of Sourcing activities such as; writing job ads, advertising vacancies in social media and campus recruitment;
- Ownership of and act as the main contact person for hiring managers and HR in Internships and temporary positions recruiting activities;
- Independently assess application materials for Internship and Temporary positions, with proper training and coaching by the Recruiter;
- Reporting of Recruitment KPI's;
- Manage daily the Recruitment system and database "Taleo";
- Ensure timely and secure administration of all mandatory recruitment information and documents;
- Actively participate in recruitment projects such as employer branding, campus recruitment and improvement of recruitment tools & processes.

### That's why we want you:

- You are enrolled at a University and you would like to do a practical internship as a part of your study;
- You have the drive and ambition to become an HR professional;
- You have a good understanding of Recruitment process and methodology in general and able to demonstrate this in practice;
- Bi-lingual in English and German. Proficiency in Dutch is strongly preferred;
- Good organization and communication skills, international experience is a plus;
- You have a pro-active attitude and high degree of accountability;
- You have a creative spirit and a good sense of humor.

**Sounds just like YOU?** Then this job will suit you perfectly. Send us your application and let us know your earliest possible starting date via our [webpage](#).